

The Landings Art Association  
BY LAWS

ARTICLE I

NAME: The name of the organization is THE LANDINGS ART ASSOCIATION. It is a nonprofit association located on Skidaway Island in Chatham County, Georgia.

ARTICLE II

PURPOSE: The purpose of The Landings Art Association is to promote the appreciation, knowledge and enjoyment of art among our members and within our community.

ARTICLE III

OFFICERS: The officers of the association shall consist of President, Vice President or Co-President, Secretary, Treasurer, Membership and Program and Communication chairs. Each officer shall be elected for a term of one year, commencing July 1st following the date of his or her election, and may be re-elected to that office. In the event that an elected officer is unable to complete his or her term of office, the President shall nominate and the Executive Committee shall appoint a successor to serve for the balance of the year. Offices may be shared by two people and each individual may vote. An elected officer may bring an assistant in for on-the-job training for a future board position, but that person may not vote on board matters. Only elected officers may vote.

EXECUTIVE COMMITTEE: The business and affairs of The Association shall be under the direction of the Executive Committee, the members of which shall be the President, Vice President or Co-President, Secretary, Treasurer, Membership Program and Communication Chairs. Meetings of the Executive Committee shall be held at such time and place as shall be fixed by The President. For the specially called meeting, a quorum of four shall be required for the transaction of business. PRESIDENT: The President shall have the responsibility and authority to perform such duties as are normally incumbent upon the president of a non-profit association. He or she shall preside at general meetings and at meetings of the Executive Committee. The President shall be an ex officio member of all standing committees that may be formed. The President shall have the authority to sign checks of behalf of the Association as well as such notes or other obligations of the Association as have been approved by the Executive Committee.

SECRETARY: The Secretary shall keep minutes of the meetings of the Executive Committee and shall carry on such correspondence of the Association as may be assigned by the President or Executive Committee.

TREASURER: The Treasurer shall receive and have custody of all monies and securities of the Association. He or she shall have general charge of the financial affairs of the Association and shall have the authority to sign checks on behalf of the Association with the approval of the Executive Committee. He or she shall maintain a

complete set of books showing receipts and disbursements which shall be open to inspection by any member of the Executive Committee. At the close of each year, the Treasurer may be called upon to submit books and financial records of the Association to the Executive or Audit Committee for review. With the approval of the Executive Committee, the Treasurer may appoint an Assistant Treasurer.

**MEMBERSHIP CHAIR:** The Membership Chair shall maintain a list of the members of the Association and shall supervise the collection of membership dues as well as any guest fees charged to non-members attending functions of the Association.

**PROGRAM CHAIR:** The Program Chair shall be responsible for arranging speakers for the general meetings of the Association and for planning and arranging such special programs and trips as the Executive Committee may approve.

**PUBLICITY CHAIR:** The Publicity Chair is responsible for the overall communication of the association's business to its members and the public. Responsibilities may include advertising, promotion, publicity, website, newsletter and overall coordination of all publicity efforts. The publicity chair will work in close contact with the program, workshop and other chairs in order to maximize awareness of the association and its efforts.

**COMMITTEES:** The Executive Committee may create Standing Committees such as Audit, Publicity, Hospitality and WEB site as it may deem appropriate from time to time. The members of these committees shall be designated by the Executive Committee.

**ARTIST OF THE MONTH (AOM) CHAIR:** The AOM Chair shall be responsible for organizing and recruiting artists for the monthly Artist of the Month show at the Plantation Gallery. The Chair must collect the jpegs and biographies of the artists applying for the wall and for the display case, present them to the Executive Board for approval, instruct the artists of the procedures, times and dates for setting up and taking down their displays, printing out their biographies and placing them in the frames at the Plantation Gallery, and making sure the Publicity Chairs get the biographies and information needed.

#### ARTICLE IV

**ELECTION PROCESS:** A nominating Committee of three or more persons shall be appointed by the President. The Committee shall present a slate of officers to the membership at a general meeting. At that meeting, nominations also shall be solicited from the floor. Officers will be elected by a majority vote of the members in attendance at the next general meeting.

#### ARTICLE V

**GENERAL MEETINGS:** The General meetings of the Association shall be held on the third Tuesday of each month other than July and August, unless such date falls on a national holiday or an alternate date is set by the Executive Committee.

## ARTICLE VI

**MEMBERSHIP:** The membership of the Association shall consist of dues-paying members in the following categories - individual, couple, sponsor and patron. The annual dues for each category to be fixed from time to time by the Executive Committee.

## ARTICLE VII

**AMENDMENTS:** These by-laws may be amended by the majority vote of the members present at a general meeting of the Association following written notice of the proposed amendments given to the members at least two weeks prior to the meeting at which such action may be taken.

## ARTICLE VIII

**MEMBERSHIP: VOTING ON SPECIAL ISSUES:** These votes shall be conducted following the same procedures described in ARTICLE VII.

## ARTICLE IX

**DISSOLUTION:** The Landings Art Association shall continue until dissolved by a majority vote of the members, at which time the entire assets of the Association shall be distributed in accordance with the majority vote of its members or to a successor organization.

## ARTICLE X

**OPERATING PROCEDURES:** Changes and additions to Operating Procedures may be made by a majority vote of the board.

**OPERATING PROCEDURES A. Re: ARTICLE III.** Individuals considering running for the presidential office may decide to serve as Co-Presidents or as President and Vice President. With the latter decision, one person will serve in each office. It is recommended that one of these should have served on the immediate past board.

Amended November 2009

Amended: November, 2015 (added AOM Chair to Officers)